



ECHO FALLS
GOLF CLUB

WEDDING CATERING PACKET



Matthew J. Moisant Photography



Tiffany Stumpf Photography



Madison Elle Photography



Tiffany Stumpf Photography



Tiffany Stumpf Photography

BANQUET INFORMATION

Echo Falls Golf Club is set in the spectacular Pacific Northwest countryside. The sparkling lake, cascading waterfalls, and rolling greens of the golf course greet you as you approach the beautiful Tudor clubhouse. Echo Falls offers a variety of dining areas for events. Let our experienced professional staff assist in planning your special event.

THE LAKE ROOM

The Lake Room is a unique, and elegant venue for special events. With large windows overlooking the iconic island green, the changing light provides lovely views and breathtaking backdrops from dawn to dusk. The spacious room also boasts an inviting and cozy fireplace, private outdoor patio, exquisite foyer, and access to our Boardroom for beautiful buffet displays. Each rental includes tables, chairs, linens, silverware, serveware, dishes, barware, a bartender, a dance floor, and staff to help set-up and clean-up.

WEDDING BY THE FALLS

Echo Falls has a spectacular outdoor wedding space that is just waiting for your personal touch. Our outdoor ceremony space is right next to our largest waterfall. Stand on an elevated plateau and listen to the gentle sound of cascading water as you and your partner exchange vows in front of your friends and family. Each rental includes white folding chairs, wine barrels, and a wooden arch.

THE BOARDROOM

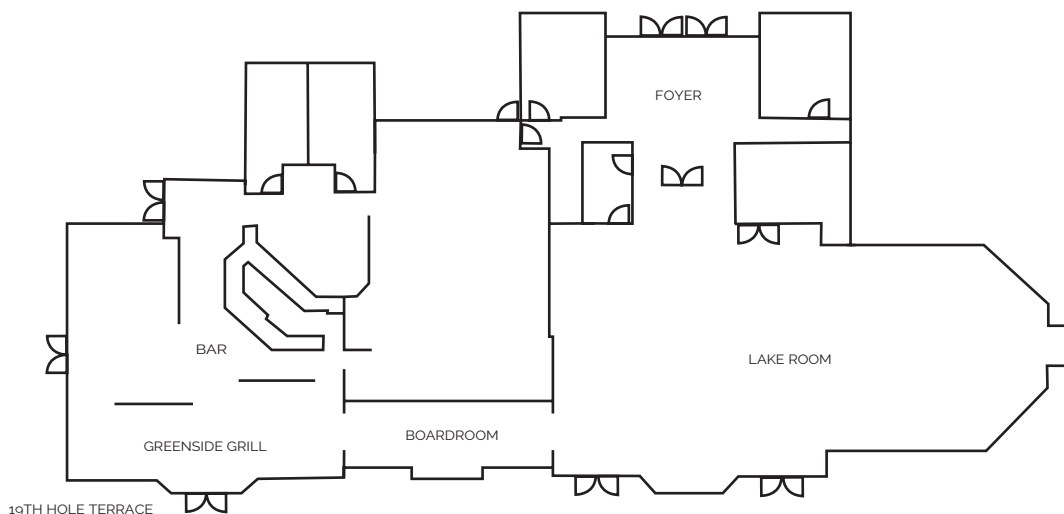
The Boardroom is ideal for a bridal shower, post-wedding brunch, or rehearsal dinner. Accommodating up to 25 guests, it provides an intimate space with wonderful views of our lake and signature island 18th green.

19TH HOLE TERRACE

Located next to the clubhouse, the 19th Hole Terrace offers stunning views of our lake and island 18th green. With secluded feel and intimate size, this space is the perfect setting to host cocktail receptions or small gatherings. Although the patio is an outdoor space, tent rentals are available.

BANQUET ROOM INFORMATION

BANQUET ROOMS	CAPACITY	FOOD & BEVERAGE MINIMUM	ROOM RENTAL
The Lake Room Peak Season May - September	200	Monday - Thursday \$4,000 Friday \$6,500 Sunday \$7,000 Saturday \$10,000	Monday - Thursday \$750 Friday \$1,200 Sunday \$1,500 Saturday \$1,800
The Lake Room Non- Peak Season October - April	200	Monday - Friday \$3,000 Sunday \$6,000 Saturday \$7,000	Monday - Friday \$750 Sunday \$1,000 Saturday \$1,500
The Boardroom	25	\$0	\$250 If rented separately
19th Hole Terrace	60	\$1,200	\$400
Groom's Suite Upgrade	60	\$150	\$150



BANQUET ROOMS	DIMENSIONS	SQ. FT	CEILING	COCKTAIL RECEPTION	CEREMONY SEATING	SEATED DINNER
Outdoor Ceremony Space	-	-	-	200	200	200
The Lake Room	75' x 50'	3,400	11'6"	200	200	200
The Boardroom	31' x 11'	340	11'6"	25	25	25
19th Hole Terrace	38' x 40'	1,520	-	60	60	60



Tiffany Stamp Photography

DECORATIONS

Guests will be responsible for providing, installing, and removing all decor items for events. All decorations must be prearranged and cleared through Echo Falls. There is also the option to hire the support of Echo Falls for day-of wedding coordination. Echo Falls will not permit the affixing of anything to the walls, floors, or ceilings. Candles are permitted, but must be in a glass container with no flame exposed. In addition, sprinkled confetti, glitter, and the like will not be permitted. Any signs provided by our guests must be of professional quality and have the Catering Sales Manager's approval prior to placement. If any property of the Club is damaged; specifically walls, carpet, linen, woodwork, golf carts, course areas, etc. the event host will be charged a damage fee including the cost of repairs, labor, and property downtime.

DÉCOR RENTAL ITEMS

While you are always welcome to provide your own decor for your event, Echo Falls offers the following items at no charge:

Cedar Ceremony Arch
Wine Barrels (2)
Banquet Tables & Chairs
Mirror Tiles (10" Round)

Votives with Tea Lights (Up to 3 Per Table)
Flat Screen TV in Lobby
White Outdoor Ceremony Chairs
White Linens & Napkins

DÉCOR PACKAGES

CLASSIC

Chair Covers
Choice of Colored Sash
Mirror Tiles
Votives
three per table
Small Floral Centerpiece
Arrangement

\$15 Per Guest

SOPHISTICATED

Spandex Chair Covers
Choice of Colored Sash
Mirror Tiles
Votives
three per table
Colored Napkins or Overlay
Silver or Gold Chargers
Small Floral Centerpiece
Arrangement

\$18 Per Guest

GRAND

Chivari Gold or Silver Chair
Mirror Tiles
Votives
three per table
Colored Napkins or Overlay
Silver or Gold Chargers
Floral Centerpiece Arrangements
Arbor Flowers

\$22 Per Guest

ADD-ONS

Fireplace Draping
White Aisle Runner
Foyer-Privacy Drape During Transition
Spandex Chair Covers *Choice of Colored Sash*

Hanging Chair Signs - Mr. & Mrs.
Chalk Boards & Easels
Chocolate Golf Ball Favors
Cigars



COORDINATION PACKAGES

FACILITY MANAGER

- Tour with photographer, coordinator, and DJ, if needed
- Arrives three hours before ceremony and stays until buffet is served
- Sets ceremony site and Lake Room to desired specifications (tables, chairs, linens, napkins, servingware, bar service)
- Attends, but does not direct, rehearsal and ceremony, explains golf cart processional
- Provides golf carts for ceremony
- Directs outside wedding professionals for set up as needed

WEDDING COORDINATOR

\$1,000

Includes all of the services above in addition to the following:

- Consults on decoration design, installation, and placement of decor (please bring decor and supplies to rehearsal)
- Serves as the main point of contact to outside wedding professionals (DJ, photographer, baker, florist, etc.)
- Offers planning support to you, your family, and your wedding party up to four weeks prior to your wedding
- Collaborates with you and your outside wedding professionals to build your "Day of Wedding" timeline
- Supplies a Wedding Day Emergency Kit for the bride and bridesmaids (ask for details)
- Coordinates your order of processional, ceremony, and event transitions
- Directs your wedding rehearsal and explains the golf cart processional
- Arrives at least three hours prior to ceremony to complete decorating the Lake Room and ceremony site and stays to manage the event up until cake cutting or until active festivities to conclude

CATERING POLICIES

RESERVATIONS & BOOKING FEES

A booking fee (deposit) equivalent to 20% of the contracted total minimum is required with a signed contract in order to consider the space secured. All deposits are non-refundable. Payment of total contracted amount is required 30 days prior to your event. A credit card authorization will be required for all events hosted by Echo Falls Golf Club. Payments are not required to be posted to the card on file, but in the event that the account becomes past due, the Club will attempt to collect all due monies from the credit card.

DURATION OF EVENTS

All events are booked with eight (8) hour rental periods including set-up and load-out. Events must conclude with at least one hour prior to contracted rental period to accommodate load-out and removal of decor. The event space can be open as early as 8:00am and as late as 2:00am. Additional hours of event time may be arranged by the Catering Sales Manager at a rate of \$225 per hour. Please consult the Catering Sales Manager to reserve additional time.

STANDARD SET-UP

Echo Falls Golf Club will provide a standard event set up. Set-up service will include: the placement of tables and chairs based upon client's requests, standard white table cloth with a matching napkin, and all placement of silverware, glassware, and serviceware, as determined by your catering manager. A labor fee of \$250 will be charged if you elect to move or remove the dance floor. The Echo Falls staff will not be responsible for the set-up of event decor, floral arrangements, favors, programs, etc. The installation of such items will be the responsibility of the guest and must be completed during the contracted event times. This includes the removal and clean up of all decorations. Any excessive mess left by the client will result in cleaning fees.

PHOTOGRAPHY

Echo Falls Golf Club has expansive grounds that offer numerous spectacular photography locations, however, photography is not permitted on any part of the golf course at any time without prior arrangement and guided by an Echo Falls manager. Failure to comply may result in monetary penalties. Guests may arrive early on the property for photographs if prearranged with the Catering Sales Manager, but availability of the banquet spaces will be based on the contracted event times. The Club requests that all guests be respectful of our golfers, restaurant patrons, and event attendees by remaining unobtrusive on the grounds while capturing the special day with photography.

BUFFET MENUS

The banquet menu provided is designed to be used as a guideline for creating the ultimate menu for your special event. If you do not find exactly what you are looking for, we are happy to assist you in creating a customized menu that is perfectly suited to both your taste and your budget. All menu items are subject to prices and product changes. All food and beverage is subject to a 22% service charge and a tax rate of 7.8%. All buffet selections must be made 30 days prior to your event and your final guest count is due 7 days before your event. Outside food or beverage is not permitted at Echo Falls events.



CATERING POLICIES

PLATED DINNERS

Guarantees must be given for each entrée choice seven (7) days prior to your event. Hosts are responsible for providing entrée indicators at guests' place settings (required). If no written or verbal guarantee is received within the required timeline, the contracted number will be considered your guarantee. Final numbers can be adjusted no later than three (3) days prior to event. Outside food is not permitted at Echo Falls events.

BEVERAGE SERVICES

Echo Falls Golf Club offers a wide selection of premium wine, beer, liquor, and non-alcoholic beverages to complement your function. Echo Falls Golf Club is the only authorized licensee to sell and serve alcoholic beverages. No outside beverages will be permitted on the property with the exception of wine, which the client may bring in. Echo Falls Golf Club will serve any outside wine for a \$25 per 750ml bottle corkage fee. Larger format bottles are subject to larger fees.